Agenda

- **5:00pm-5:15pm** Welcome - Char Smith, Undergraduate Chair

- **5:15-5:45pm** Technology Assistance
  - Turnitin.com
    - Katie Sabourin, Educational Technologist
  - Electronic Skills checklist via Sim Manager (J1, J2, S1, S2)
    - Joanne Weinschreider, Director Simulation Program
  - Learning Resource Lab Updates, equipment requests, remediation assistance, etc.
    - Teresa Trego, Director, Learning Resources Lab

- **5:45pm-6:15pm** – Chris Boev, Assitant Professor of Nursing
  - St. John Fisher Policy Updates
  - Hospital Policy Updates
  - Clinical Instructor Reminders

- **6:00 pm-8:00pm** – WSON Course Coordinators
  - Course Level Updates
What’s New at SJFC?
Dr. Char Smith

– SFJC
  • Dr. Jerry Rooney – President
  • Middle States Accreditation
  • New chapel groundbreaking
  • New science center

– WSON
  • Staff changes – Kathy Shea, Assistant Dean, Tiffany Leyden, Sue Fredrick, Alison Simpson
  • Interactive classroom -104
  • New Graduate NP Programs - Adult/Gero (primary and acute care) & Psych Mental Health
  • NCLEX pass rate 1st Quarter – 95.4% - revised exam started May 16
Clinical Instructor Compliance
Dr. Char Smith

– New clinical instructors: complete HR paper work ASAP

– Clinical Instructor Files – items must be sent to Carolyn Martin, Dean’s Suite 201E for payroll to begin

• Health form with annual update, Annual PPD, Flu Shot, CPR, NYS RN License
• TeamSTEPPS training - copy of participation
• Medication Administration Competency Test Scores
• Current Resume
Clinical Instructor Commitments
Dr. Char Smith

- Commitment to specific clinical day(s) per week for 14 week semester
- Orientation
  - WSON orientation
  - Hospital orientation + e-records
  - Unit orientation: attestation form [http://www.sjfc.edu/dotAsset/605608.pdf](http://www.sjfc.edu/dotAsset/605608.pdf)
- Professional Development Course via Blackboard
  - Complete course upon hire
  - Biannual professional development
- Course Coordinator
  - Mid-point meetings
  - Communication
  - Site visits
  - End of semester evaluation with clinical coordinator
Clinical Instructor Commitments
Dr. Char Smith

- Contact information
  - Have students’ and the course coordinator’s cell numbers

- Clinical hours
  - Do not release students early, unless official school weather alert

- Clinical Instructor Role
  - Providing timely constructive student feedback
  - Evaluating clinical assignments designed by course coordinator
  - Conducting student mid- and final performance reviews
  - Coaching
  - Upholding WSON and hospital policies
  - Connecting theory to clinical
Policies and Guidelines
Dr. Chris Boev

- Updates on Undergraduate Clinical Faculty website
  - Clinical Instructor Handbook: http://www.sjfc.edu/academics/nursing/clinical/clinical-faculty.dot

- Instructor uniform guidelines
  - Lab coat over uniform or business dress
  - SJFC instructor name tag must be worn at clinical sites

- Students addressing clinical instructors
  - “Professor Jones” in front of patients, staff, etc. Ok to refer to first name if one on one conversations

- No gifts from students
– Only SJFC instructors can supervise med administration (unless senior preceptorship) (hospital policy)
  • Other supervision i.e. dressing changes etc. can be delegated to RN staff if appropriate
– Students cannot be on the patient unit/specialty area unless instructor is present, other than observational experiences
  • No “extra time” for students with you on unscheduled days or during school breaks to make-up time or for more experience (insurance issue)
– Parking - shuttle for Highland
– NO cell phones in clinical areas (clinical instructors or students)
Other important reminders per RASON  Dr. Chris Boev

- No Central Line Dressing Changes (all)
- No independent flushing of peripheral or central line IV’s (all)
- Foley Insertion in ICU’s…observation only—OK on all other floors with supervision
- Burn care—observation only
- No IV push meds, No blood product administration, No chemotherapy, No phlebotomy or IV insertion
- Only SJFC instructors may supervise med administration (unless senior preceptorship) (hospital policy)
  - Other supervision i.e. dressing changes etc. can be delegated to RN staff if appropriate
- Students cannot be on the patient unit/specialty area unless instructor is present, other than observational experiences
  - No “extra time” for students with you on unscheduled days or during school breaks to make-up time or for more experience (insurance issue)

Skills Guidelines for Clinical Student Placements  [http://www.sjfc.edu/academics/nursing/clinical/index.dot](http://www.sjfc.edu/academics/nursing/clinical/index.dot)
Important points that need to be reinforced for all students  

Dr. Chris Boev

- Be on time & prepared
- Communication with faculty & staff
  - Use of SBAR
  - Reinforce TeamSTEPPS® strategies
- Process for “presenting” a patient
- Focused assessment immediately after report
- All students provide basic comprehensive care at all levels
  - ADLs, glasses, dentures, mouth care, hair, skin care, nutrition, hydration, elimination, I & O, documentation
- Report on & off: concise, relevant, prioritized
- Professional appearance (no facial piercings, hair off collar, no artificial finger nails or nail polish, neat and clean uniform with name tag, watch, stethoscope, etc.)
- No alcohol consumption while in nursing uniform
Course Coordinator

• Level updates breakout rooms:
  – NURS 300 J1-Dr. Kiss - 101
  – NURS 317 J2-Dr. Boev - 309
  – NURS 423 S1-Ursula Dyson - 102
  – Pediatrics NURS 431-Dr. Mapstone - 209
  – Mental Health NURS 403-Dr. Bowllan - 103
  – OB-NURS 323- Dr. Abraham - 211
THANK YOU!

...see you on Blackboard!