Inspiration 9 is an application installed on all academic computers on St. John Fisher College’s campus. Students can organize their thoughts and create a diagram and/or outline to assist them in the writing process.

Getting Started:
- Launch Inspiration 9
- Select a format; create a diagram, outline, map, or you can choose from a variety of templates.

Convenience of Inspiration 9

Having the ability to transfer your notes as an outline or a presentation. It is a time saver and provides freedom to rearrange your notes.

Have an open-note test? Create a diagram/outline with notes you have taken. When you select transfer, the notes are transferred to a word document. All of your notes will be in once place, and they will be easy to find.

Add pictures:
You can use this tool bar on the left of your window. Here you can search specifically, or narrow your topics by searching by concepts.

- Drag the picture/image onto your diagram/map, and you will be able to resize and add a caption.
Click on **Outline** from the Toolbar. To transfer from a Diagram to an Outline. All of your notes will be placed in the outline.

- Within the **Outline**, ideas can be moved using the left and right arrows.
- Add additional information to your outline using the buttons from the **Toolbar**. i.e., **Topics**, **Subtopic**, and **Notes**.

Click **Presentation** from the top right of the Toolbar. When you select **Presentation**, all of your notes are transferred. Snapshots from your diagram are also provided on the right hand side of your screen. You can click, hold and drag those snapshots into your presentation.

- From the Toolbar, click on the **Back** button to return to the **Outline** or **Diagram** mode.

Click on **Transfer** from the toolbar. You can transfer a diagram AND outline to a MS Word document making it easier for you to begin writing process.

- Click on **OK** to transfer and launch MS Word.